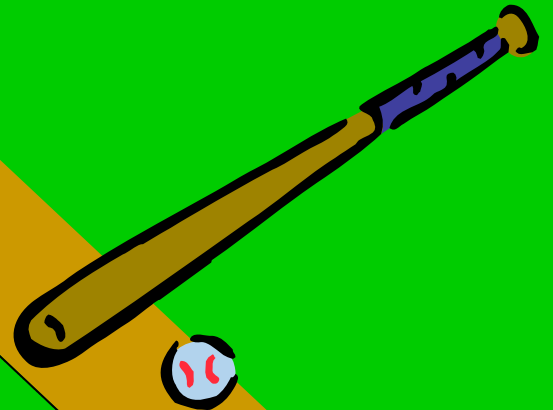


Adult Sports Program Softball Manual 2010



*WE CREATE COMMUNITY THROUGH
PEOPLE, PARKS AND PROGRAMS*

FOR MORE INFORMATION:
(650) 903-6404



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CITY OF MOUNTAIN VIEW RECREATION DIVISION

ADULT SOFTBALL MANUAL

The Mountain View Community Services Department, Recreation Division, would like to welcome you and your team to the Adult Sports Program. Enclosed you will find registration procedures, dates, rules, regulations, site locations and other information pertaining to adult softball. If you have any questions, please do not hesitate to call Henry Perezalonso at (650) 903-6404 or via e-mail: henry.perezalonso@mountainview.gov. Good luck, and thank you for your interest in our Adult Softball Program.

General Information

I. Office Location

The Adult Sports Office is located at the Mountain View Community Center, 201 South Rengstorff Avenue, Mountain View, California. The Community Center phone number is (650) 903-6331.

Mailing Address:

Adult Sports Program, Mountain View Recreation
P.O. Box 7540
201 South Rengstorff Avenue
Mountain View, CA 94039-7540

II. Registration Procedures

- To officially register a team in the Mountain View Recreation Softball Leagues, teams must complete, in full, a manager's card and submit the league entry fee. A nonresident fee will be collected at a later date, prior to first game, along with team roster. ***TEAMS WILL NOT BE CONSIDERED TO HAVE REGISTERED WITHOUT A LEAGUE ENTRY FEE.***
- Registration should be mailed or delivered to the Mountain View Recreation Division at the Community Center. All entry requests for:

Spring Leagues

Team Registration will begin at 8:00am on **Monday, February 8, 2010** and continue until all leagues are filled and no later than **Friday, March 12, 2010** according to registration priority.

Summer Leagues

Team Registration will begin at 8:00am on **Monday, June 21, 2010** and continue until all leagues are filled and no later than **Friday, July 16, 2010** according to registration priority.

For drop-off entries, the Mountain View Community Center is open Monday through Friday from 8:30 a.m. to 5:00 p.m. The Mountain View Recreation Division is not responsible for lost mail or mail that is not received on time.

- Completed team rosters will be collected prior to the first game. Teams whose rosters contain incorrect addresses and/or falsified information will automatically be dropped from the league and will not be allowed back for any sport. IDs of all players will be checked the first week of play.
- Refunds will not be granted after a team has been selected to participate in a league.
- A manager or a player representative is required to attend the spring or summer league informational meeting, which will be held on **Wednesday, March 24, 2010** for the Spring Season and **Wednesday, July 28, 2010** for the Summer Season at 7:00 p.m. at the Mountain View Community Center, 201 South Rengstorff Avenue.

III. Registration Priority

Priority 1: Returning team* that played in Mountain View the previous year.

Priority 2: Teams with at least 50 percent Mountain View residents and a Mountain View sponsor.

Priority 3: Teams with at least 50 percent Mountain View residents and a non-Mountain View sponsor.

Priority 4: Teams with less than 50 percent Mountain View residents and a Mountain View sponsor.

Priority 5: Teams with less than 50 percent Mountain View residents and a non-Mountain View sponsor.

* A returning team is defined as one that has played in a City of Mountain View league within the past year and retains at least 50 percent of the original roster. A returning team status pertains to all sports.

IV. League Format

- **Softball** leagues will consist of a maximum of seven teams and play up to 10 games for spring softball where the first- through sixth-place teams will vie for the championship. Softball games are played at the following times:
 - Monday through Friday at 6:30 p.m., 7:45 p.m. or 9:00 p.m.
- All men's and women's softball games are played with two umpires and coed games are played with one umpire; official scorekeeper is provided.
- These are high intermediate and low intermediate recreation leagues, which maybe combined (and often are).

V. Team and Player Eligibility

- A maximum of 25 players are allowed on the roster in softball.
- Players must be 18 years of age or older; no high school students.
- It is strongly recommended that teams do not carry players on their roster who play in leagues or tournaments rated B or above, as they may be declared ineligible at any time during the season or teams may be declared ineligible for the playoffs.
- In softball, players may be concurrently on the roster of one team only on any given night. They may not play with or be on the roster of more than one team in the same league.
- A player on one team must be released by his/her manager prior to playing on another team. Once the player is released, he/she can then sign with another team after sitting out one league game. Players cannot trade teams during playoff games.
- Any player who plays in the playoff games must be on the roster at the beginning of the season or added properly with the League Director's permission and must have played at least three games during the season. Forfeited games do not count as a game played.

- All players/teams must abide by the SANCRA Player's Code of Conduct. A player/team suspended by one city will automatically be suspended from play in other cities in the area.

VI. Tentative Playing Schedule

Spring Softball (tentatively starts the week of March 29, 2010):

<u>NIGHT</u>	<u>LEVEL</u>	<u>LOCATION</u>
Monday	Coed Rec	Callahan Field (fenced)
Tuesday	Coed C/D	Callahan Field (fenced)
Tuesday	Coed D/Rec	Crittenden Field (open)
Wednesday	Men's C	Callahan Field (fenced)
Thursday	Men's C/D	Callahan Field (fenced)
Thursday	Men's D	Crittenden Field (open)
Friday	Coed D/Rec	Callahan Field (fenced)

VII. Playing Site

- All softball games are played at the Whisman Sports Center, (Crittenden and Callahan Fields) in Mountain View, located at 1500 Middlefield Road, between Terra Bella Avenue and Sierra Vista Avenue.

VIII. Manager's Responsibilities

NOTE: The manager of each team, or his/her designated representative, will be responsible for the following duties for the team, including:

- Making sure the roster is kept up to date with all active players. All players must have signed roster prior to playing in a league game.
- Submitting the team lineup **10** minutes before game time.
- Keeping all players and team spectators in control as it relates to the SANCRA Player Code of Conduct and verbal or physical harassment to any person present at the facility.
- Enforcing the no cigarette or alcoholic beverage policy at all facilities.
- Apprising the League Director of any problems or complaints in writing.

- Contacting the field rain out hotline at (650) 903-6416 after 3:00 p.m. the day of a game to find out if it has been rained out or not. Or by calling the Callahan Field line at (650) 280-3202 between 5:00 – 10:00 p.m.
- **BLOOD RULE:** A player, coach or official who is bleeding or who has blood on his/her uniform shall be prohibited from participating further in the game until appropriate treatment can be administered. If medical care or treatment can be administered in a reasonable length of time, the individual will not have to leave the game. The length of time considered reasonable is left to the official's judgment.

The official shall:

1. Stop the game immediately and allow treatment, if injured person would affect the continuation of play.
2. Immediately call a coach, trainer or other authorized person to the injured player.
3. Apply the rules of the game regarding substitutions, re-entry and short-handed player if necessary.

IX. Forfeits

- The scorekeeper's watch is official time. Game time is forfeit time with the exception of the first game of the night where a 5 minute grace period will be in effect if needed. There will be a sixty (60) minute time limit for games utilizing grace period.
- For softball, a team may begin and end with a minimum of eight players.
- In the event of a double forfeit, both teams will receive a loss.
- Opponent of the forfeiting team will receive the following amount of points:
 - Softball teams win 7 to 0 (one point for each inning).
- A \$34.75 forfeit fee is charged for all forfeits and must be paid prior to the next game. If the fee is not paid before the next game, the team will automatically forfeit that game and pay an additional \$34.75 fee. Two forfeits in one season will eliminate the team from participating in the league the following year.

- No postponement of games. A team that foresees a conflict with a game and notifies the Recreation Division at least 24 hours in advance will be credited with a loss. No forfeit fee will be charged. Each team is allowed one conflict. If more than one arises, a forfeit fee will be charged.
- Teams with ineligible players in a playoff game will automatically forfeit.

X. Protests

- Protests shall be based on rule interpretations of rules or ineligible players only. Decisions involving the judgment of officials/umpires will not be considered.
- Protests must be stated at the point of contention (before the ball is put back in play). Officials/umpires, scorekeepers and the opposing team manager must immediately be notified concerning the exact rule which is being protested. Protesting coaches/managers must complete an intent to protest form (supplied by the scorekeeper) and return it to the scorekeeper prior to leaving the facility. A written protest must then be submitted to the Community Center office no later than 5:00 p.m. the day following the protested game. Protests must be clearly written and accompanied by a \$25 filing fee. If the protest is upheld, the fee will be returned.
- The League Director has final authority to make decisions pertaining to all league rules and regulations. (If deemed necessary, a protest board may be assembled to settle a protest.)

XI. Adding/Dropping Players

- Once a roster has been turned in completed and signed players may still be added to the roster up until the third scheduled league game. Once they have signed the roster a player is then considered eligible to play. Completion of rosters and payment of nonresident player fees applies to new or added players.
- All teams should attempt to fill the roster to the maximum number of players allowed. Managers who lose players through injury or employment transfer may petition the League Director to replace the lost or injured player. Players going on vacation for extended periods of time are not replaceable. If an injured or employment transfer player returns, that player may return to the roster only if the replacement player is dropped.

XII. Insurance

- Participants in recreation activities sponsored by the Community Services Department, Recreation Division are not covered in any matter for personal liability or property damage. This means that players are competing in these programs at their own risk.

XIII. Player Code of Conduct

- **This league is a recreation league which emphasizes fun and sportsmanship. Foul language, display of temper or other unsportsmanlike conduct voiced at an official or a player will result in ejection from the night's play plus two games and possibly the rest of the league.**
- If a player is ejected from a game, he/she must leave the facility immediately and cannot return until his/her suspension is over.
- The manager shall be the official representative of his/her team unless he/she designates one of the players as team captain prior to a game.
- All managers will be held responsible for all rules as stated here and for softball in the ASA rule book.
- No alcohol or cigarette smoking is allowed in the dugouts or on the field of play. Players under the influence of alcohol must leave the park or gymnasium immediately or the team will forfeit the game.
- Managers are responsible for familiarizing players with the Sports Association of Northern California Recreation Agencies (SANCRA) Players Code of Conduct. The SANCRA Players Code of Conduct is as follows:

SANCRA CODE OF CONDUCT

Sports Association of Northern California Recreation Agencies

1. **NO PARTICIPANT OR SPECTATOR SHALL** be guilty of a physical attack, lay a hand upon, push, shove, strike or kick an official, participant, coach, agency representative, manager or another spectator. Officials are required to immediately suspend participant from further play and report participant to League Director. The participant shall remain suspended until his/her case is considered by the League Director.

MINIMUM PENALTY: Suspension from one (1) league game and placed on probation for the remainder of season.

MAXIMUM PENALTY: Lifetime suspension and/or felonious assault charges filed. (CA Penal Code Sec. 243.8)

2. **NO PARTICIPANT SHALL** be guilty of leaving his or her offensive, defensive position or respective dugout areas to further incite any verbal or physical confrontation between players on the field or court.

MINIMUM PENALTY: Immediate ejection with possible further sanctions dispensed by league office.

NOTE: In the event said player(s) cannot be identified, the first, second, third, etc. player(s) in the line-up are subject to being removed from the game.

MAXIMUM PENALTY: Forfeiture and/or double forfeiture of game and player suspensions as determined by league office up to life and/or felonious assault charges filed.

3. **NO PARTICIPANT OR SPECTATOR SHALL** be guilty of damaging or defacing agency, school district or sanctioned facilities. Officials or agency representative are required to immediately suspend individual and report incident to League Director.

MINIMUM PENALTY: Suspension from further play until financial responsibility is met by individual and/or team AND probation for remainder of the season.

MAXIMUM PENALTY: Lifetime suspension.

4. **NO PARTICIPANT SHALL** be guilty of an abusive verbal attack, including "trash talking" or taunting any participant, official, agency representative or spectator. Officials are required to immediately suspend the participant from further play. The infraction will be reported to the League Director. **This violation additionally includes "after the incident" communication or correspondence in follow up discussions.**

MINIMUM PENALTY: One (1) game suspension.

MAXIMUM PENALTY: Four (4) game suspension and/or one year from time of incident.

5. **NO PARTICIPANT SHALL** use deliberately rough tactics during a game against the body and person of an opposing participant. Officials are required to

immediately suspend participant from further play and report incident to League Director.

MINIMUM PENALTY: Removal from the game.

MAXIMUM PENALTY: Suspended for one year from time of incident.

6. **NO PARTICIPANT SHALL** refuse to abide by an official's decision or be guilty of verbal or forceful demonstrations of dissent to an official's decision. The degree of infraction shall, in the official's judgment, draw:

MINIMUM PENALTY: Removal from the game.

MAXIMUM PENALTY: Suspended for one year from time of incident.

7. **NO PARTICIPANT SHALL** be guilty of intentionally throwing a bat or item of playing equipment. Officials are required to immediately suspend the participant from further play and report such player to the League Director.

MINIMUM PENALTY: One (1) game suspension.

MAXIMUM PENALTY: Suspended for one year from time of incident.

8. **NO PARTICIPANT SHALL** appear in, on or around a facility at any time under the influence or in possession of a controlled substance or in an intoxicated condition. Officials are required to suspend participant from further play and report such player to the League Director.

MINIMUM PENALTY: Suspension from two (2) league games and placed on probation for the remainder of season.

MAXIMUM PENALTY: Suspended for one year from time of incident.

9. **NO TEAM OR TEAMS SHALL** engage in physical aggression upon each other, officials, agency representatives, field supervisors or spectators. Officials shall immediately suspend play and report, in writing, the incident to the League Director. Decision by League Director shall involve:

MINIMUM PENALTY: Forfeiture of game by one or both teams involved with suspension of one additional game and probation of one year from time of incident.

MAXIMUM PENALTY: Dropping of one or both teams from SANCRA member leagues for life.

10. **NO MANAGER, PARTICIPANT, CAPTAIN, OR TEAM REPRESENTATIVE SHALL** at any time be guilty of utilizing a nonroster or ineligible participant; or falsify the identification or age of any participant or person on an official league or tournament sports roster. Such falsification, intentional or otherwise, and with or without that participant or person's knowledge, shall be just cause for disciplinary action. The infraction will be reported to the League Director.

MINIMUM PENALTY: One year probation from time of incident.

MAXIMUM PENALTY: One year suspension from time of incident.

11. **NO MANAGER, TEAM REPRESENTATIVE OR PARTICIPANT SHALL** at any time use illegal equipment (i.e., altered, ASA banned or illegal bat; metal cleats; exposed, dangerous jewelry).

MINIMUM PENALTY: Immediate ejection from the game AND one (1) game suspension.

MAXIMUM PENALTY: Lifetime suspension.

12. **NO MANAGER, TEAM REPRESENTATIVE OR PARTICIPANT SHALL** at any time commit a fraudulent act (including gambling upon any play or outcome of any game) concerning any organized SANCRA event, function or sports tournament. Such act shall be cause for disciplinary action.

MINIMUM PENALTY: Probation for the remainder of the season.

MAXIMUM PENALTY: Suspended for one year from time of incident.

13. **EACH TEAM MEMBER IS RESPONSIBLE** to ensure that payments made to SANCRA, ASA or member cities (i.e., entry fees, tournament fees, facility costs, etc.) are valid and any costs incurred due to insufficient funds are the entire team's responsibility.

MINIMUM PENALTY: Suspension of further play until financial responsibility is met.

MAXIMUM PENALTY: Lifetime suspension.

SPECIAL NOTES:

1. **THE LEAGUE DIRECTORS SHALL** have the power and full discretion of imposing penalties on any and all violations of the Players Code of Conduct. In any violation not included in said Code, the penalty shall be at the discretion of the League Director.
2. Any participant removed from a game must leave the park or school facility immediately. Failure to do so will carry a maximum penalty of one year suspension.
3. Any participant having been once penalized by enforcement of the "Code of Conduct" and reported again for violating the "Code of Conduct" will be subject to additional penalties open to the determination of the SANCRA Board.
4. Managers are responsible for actions of their participants and spectators at all times during a SANCRA activity or event and will be disciplined accordingly.
5. The term participant shall include players, coaches and fans where appropriate. Managers are responsible for the actions of their fans.
6. Any individual or team who is placed on probation or suspension for violation of items aforementioned in this Code of Conduct is automatically on probation or suspension for ALL ACTIVITIES sponsored by member cities/organizations during the effected period.

SANCRA CODE OF CONDUCT IS ENFORCED AND HONORED BY ALL SANCRA AGENCIES, LEAGUES AND TOURNAMENTS. PARTICIPANTS ATTEMPTING TO PLAY IN SANCRA-SANCTIONED EVENTS AFTER BEING SUSPENDED WILL BE SUBJECT TO FURTHER DISCIPLINARY ACTIONS.

SANCRA MEMBER CITIES/ORGANIZATIONS INCLUDE:

City of Campbell	City of Milpitas	City of Salinas
Capitola/Soquel	City of Mountain View	City of Santa Cruz
City of Cupertino	North Monterey County	City of Saratoga
City of Gilroy	City of Pacific Grove	City of Scotts Valley
City of Hollister	City of Palo Alto	City of Sunnyvale
City of Los Altos	City of San Jose	Vintage Softball of Santa Clara County
LGS Recreation	City of Santa Clara	City of Watsonville

XIV. Tournaments

- All Mountain View teams are automatically registered with ASA (softball) and SANCRA (all sports).
- Contact the League Director for tournament information.
- No additional players or all-star teams may play in an ASA-sanctioned tournament unless so noted by the Tournament Director.

XV. Rules

UNLESS OTHERWISE STATED, ASA OFFICIAL SOFTBALL RULES GOVERN LEAGUE PLAY.

- No batting practice is allowed prior to games.
- Infield Practice: 6:10 p.m. to 6:20 p.m. visiting team, 6:20 p.m. to 6:30 p.m. or home team. Later games – only if time allows.
- Each batter starts with a 1-1 count.
- When the count is 3-2, the second fouled ball results in an out (the third strike).
- Pitches will be delivered with a perceptible arc and reach a height of at least 6 feet from the ground, while not exceeding a maximum height of 12 feet from the ground.
- Stealing bases is not allowed.
- No metal spikes. Per SANCRA Code of Conduct Player will be immediately ejected from game and serve at least a one game suspension.
- In coed softball, a team must have at least 8 players (minimum of 4 women) to begin play.
- In coed softball, the batting order can start with either a male or female but must then alternate. Teams may bat entire roster.
- In coed softball, teams may include an alternating or shared spot in the batting order by either two men or two women when playing with an uneven number of players (example: 6 men, 5 women or 5 men, 4 women). In the event a team is playing with 9 players, then an out is taken when 2 males bat back to back (5 men, 4 women). If 2 women bat back to back, then no penalty is taken (5 women, 4 men).
- In coed softball, when playing with 10 players, 5 must be female.
- In coed softball, defensive positions must be as follows: Two males and two females in the infield and outfield and one male and one female as pitcher and catcher. If a team plays shorthanded with either three in the infield or

outfield at least one of the three must be a male and one of the three must be a female.

- In men's and women's softball, a team must have at least eight players to begin play. If a team only has eight players and a player is injured and no substitutes are available, then the team must forfeit. If a team is playing with more than eight players and a player becomes injured and no substitute is available, then the next time that injured player comes up in the batting order, it will count as an out. After that out is recorded, the injured player is eliminated from the batting order and it will not count as an out for the remainder of the game.
- Bats must meet ASA regulations and bear the appropriate ASA certification mark. For more information about illegal and legal bats, visit the ASA web site at www.softball.org. If the ball is hit with an illegal bat, the ball is dead, the bat is removed from the game and the batter is out.
- A maximum of two players per game shall be allowed a courtesy runner. The umpire, scorekeeper and opposing captain must be notified prior to the start of the game or when injury occurs about the need for a courtesy runner. The person making the last out will be the courtesy runner (must be of the same sex in coed league). If it is the first inning and there are no outs, the courtesy runner will be the player in the last position of the batting order, unless a run has scored, then the courtesy runner shall be the player who scored the last run. The batter must reach first base before a courtesy runner can be used. No pinch runners other than courtesy runners are permitted.
- Limited substitution: Player "A" may substitute for Player "B." Player "B" may reenter the game only for Player "A." Substitutions are for the player, not the position.
- Games (including playoffs) are seven innings or time limit of 65 minutes. Any inning beginning before time expires shall be completed unless the home team is ahead. The championship game time is limited to 80 minutes.
- If a team is ahead by 12 runs or more at the end of the fifth inning or 20 runs or more after the fourth inning, that team will be declared the winner, even in playoff and championship games.
- In the event of a tie at the end of seven innings or the 65-minute time limit, one (1) extra inning will be played to try to break the tie. If the game is tied after that one extra inning, it will be considered a tie. Playoff and championship games cannot end in a tie.

- EH/AH: If you start a game with an extra hitter (men's and coed) and a person is ejected from the game or injured and has to leave, you will be able to continue that game as long as you have the minimum number of players required to complete a game (eight). However, if a person is ejected or injured and no sub is available, it will be considered an out every time that individual's spot comes up in the order.
- In coed, if a male batter is walked on three consecutive pitches prior to a strike being thrown, he advances to second base and the woman following in the batting order must bat. If a male batter is walked and a strike has been thrown he advances to first base only and the woman following in the batting order must bat.
- At Callahan Field, two (2) "Over the Fence" homeruns with equalizer will be allowed for Men's D, Coed C/D, Coed D leagues. After two there will be a 1-up equalizer rule in effect. Any homerun after the allotted two and prior to the equalizer will be called an out.
- At Callahan Field, three (3) "Over the Fence" homeruns with equalizer will be allowed for Men's C league. After three there will be a 1-up equalizer rule in effect. Any homerun after the allotted three and prior to the equalizer will be called an out.

DOUBLE FIRST BASES:

- A batted ball hitting the white portion is declared fair and a batted ball hitting the orange portion is declared foul.
- Whenever a play is being made on the batter/runner, the defense must use the white portion and the batter/runner the colored portion. The batter/runner is out when there is a play being made at first base and the batter/runner touches only the white portion, providing the defense appeals prior to the batter/runner returning to first base. Once a runner returns to the white, no appeal can be made.
- On extra base hits or balls hit to the outfield when there is no play being made at the double base, the batter/runner may touch the white or colored portion. Should the batter/runner return, the runner must return to the white portion.
- When tagging up on a fly ball, the white portion must be used.

XVI. Awards

- Awards will be given to the first place finisher in each league.
- Individual awards will be given to each player on the first place team roster (maximum of 15).

**Thank you for participating in the
City of Mountain View, Recreation Division,
Adult Sports Program.**